

How to register your films to FILMSCHOOLFEST MUNICH via reelport.com

General Information

The submitter (festival coordinator) uses a free Reelport account. Each film that you enter on reelport.com has to be submitted separately. Please do not start uploading films before you have completed registration for all your films.

All submissions to FILMSCHOOLFEST MUNICH are free of charge. You have received a password to submit your films to FILMSCHOOLFEST MUNICH.

Please note: The maximum length of all your registered films must not exceed 70 minutes. The reelport system checks the running time of each film submission. It is not possible to submit more than 70 minutes of film.

- I. **Alternative 1: You have a Reelport account and the film you are going to submit is already uploaded**
- II. **Alternative 2: You have a Reelport account, but the film is not uploaded yet**
- III. **Alternative 3: You do not have a Reelport account yet**

- I. **Alternative 1: You have a Reelport account and the film you are going to submit is already uploaded**

1. Log in to your Reelport account via: <http://www.reelport.com/>
2. Submit the chosen film via „My film submissions“ and the fourth column in each film profile „Submissions – select“. Please click on „select“.
3. Choose “Festivals with restricted submission”
4. Scroll down until you find 36th FILMSCHOOLFEST MUNICH and press “submit” (if you’d like to submit to a Special Competition, please choose the corresponding category)
5. Please click on „film submissions“ again to submit the next film. You will receive a confirmation e-mail for each film submission.

- II. **Alternative 2: You have a Reelport account, but the film is not uploaded yet**

1. Log in to your Reelport account via: <http://www.reelport.com/>
2. Please click on “My film submissions” and then „Enter new film“ to enter the data of your film. If you need Reels to upload a film, please write us including the following information (filmschool@filmfest-muenchen.de):

- a) Name of your film school
- b) User name or e-mail-address of your Reelport account
- c) Number of films you want to submit to FILMSCHOOLFEST MUNICH but not uploaded yet.

The Reels you need will be credited to your account.

6. Submit the chosen film via „My film submissions“ and the fourth column in each film profile „Submissions – select“. Please click on „select“.
7. Choose “Festivals with restricted submission”
8. Scroll down until you find 36th FILMSCHOOLFEST MUNICH and press “submit” (if you’d like to submit to a Special Competition, please choose the corresponding category)
9. Please click on „film submissions“ again to submit the next film. You will receive a confirmation e-mail for each film submission.

- III. **Alternative 3: You do not have a Reelport account yet**

1. Create a free Reelport account: <http://www.reelport.com/>
- ➔ Follow Alternative 2